

SHARING INFORMATION WITH COLLEGE TITLE IX AS A RESPONSIBLE EMPLOYEE

RESPONSIBLE EMPLOYEES

Faculty Deans Tutors/Proctors Resident Deans Coaches	House Administrators Faculty Instructors Teaching Fellows	Deans Paid student employees* Administrative and Professional Staff
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This list of individuals who must share information with a Resource Coordinator is non-exhaustive.
*This responsibility extends to paid student employees only when they are acting as employees of the University.

Must share information about potential incidents of sexual harassment or other sexual misconduct with a

TITLE IX RESOURCE COORDINATOR

TO ENSURE THAT:

1 Students receive consistent, accurate information about the resources and options available from a trained person positioned to assist them.

2 Students have access to supportive measures to address any emerging or ongoing challenges.

3 The Resource Coordinator can proactively address any trends or community safety concerns.

YOU SHOULD KNOW THAT...

Responsible Employees are asked to promptly share all information they have about the incident disclosed. The expectation is inclusive of experiences that happened off campus; rumors or partial information; stalking; abusive relationships; sexual assault; and gender-based harassment.

The Resource Coordinator will work with the Responsible Employee to consider how the Title IX Resource Coordinator can best reach out to the student thoughtfully, often through a warm referral. This outreach is ordinarily by email and the student may choose to respond immediately, after some time, or not at all.

The outreach email will include an offer to meet and information about resources, including accessing supportive measures (such as academic or housing flexibility), and how to file a formal complaint with the University Title IX Coordinator.

Resource Coordinators treat information that is shared with them with the utmost sensitivity. Sharing information with a Resource Coordinator is not the same as filing a formal complaint with the University Title IX Coordinator. However, Resource Coordinators can answer questions about the formal complaint process.

WHAT CONFIDENTIAL RESOURCES ARE AVAILABLE?

CONFIDENTIAL & PRIVILEGED: Conversations with these resources are privileged and, absent special circumstances, may not be disclosed without your consent even in a criminal or other external proceeding.

EXAMPLES INCLUDE:

- SHARE Counselors
- CAMHS
- Chaplains

CONFIDENTIAL: These resources are designated by Harvard as confidential and do not need to notify a Title IX Resource Coordinator when they learn about potential incidents of sexual harassment or other sexual misconduct. However, they may be required to reveal information that was shared with them in a criminal or other external proceeding.

EXAMPLES INCLUDE:

- Office of BGLTQ Student Life staff
- Response Peer Counselors
- University Ombuds

COLLEGE TITLE IX RESOURCE COORDINATOR



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